University of Cincinnati Paralegal Program - Confidential Exit Survey

1. What is your status in seeking employment as a paralegal? (Check all that apply)
☐ Actively seeking, not yet interviewing
☐ Interviewing
☐ Chosen for a "short list" of candidates
☐ Received one offer
☐ Received more than one offer
☐ Employed
☐ Not seeking employment as a paralegal

2. If you are seeking employment, in which specialty area would you most like to be employed?
☐ Insurance
☐ Taxation
☐ Bank & Commercial
☐ Litigation
☐ Real Estate
☐ Estate Planning & Administration
☐ Administration

2. If you are employed, in what areas does your firm emphasize?
☐ Insurance
☐ Taxation
☐ Bank & Commercial
☐ Litigation
☐ Real Estate
☐ Estate Planning & Administration

3. If you are not seeking employment as a paralegal, please describe your reason(s).

4. What was the value of the course content of each of the following areas for your preparation?

<table>
<thead>
<tr>
<th>Subject</th>
<th>Valuable</th>
<th>Somewhat Valuable</th>
<th>Not Very Valuable</th>
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</thead>
<tbody>
<tr>
<td>Liberal Content Studies</td>
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<td>General Education</td>
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<td>Intro to Paralegal</td>
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<td>Estates and Probate I</td>
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<td>Constitution Law or Issues</td>
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<td>Litigation I, 2, and 3</td>
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<td>Basic Legal Principles</td>
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<td>Legal Research 1 and 2</td>
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<td>Tax Law</td>
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<td>Admin Litigation</td>
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<td>Corporate Law &amp; Business Organization</td>
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<td>Real Estate for Paralegals</td>
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<td>Practicum</td>
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<td>Computer Applications</td>
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<td>Interviewing and Investigation</td>
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<td>Advanced Research/Writing</td>
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<td>Law Practice Management</td>
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<td>Legal Ethics/Responsibility</td>
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5. What was the value of the course outline, texts, and other materials used in each of these areas?

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</table>
General education | Valuable | Somewhat valuable | Not very valuable
Intro to Paralegal | Valuable | Somewhat valuable | Not very valuable
Estates and Probate I | Valuable | Somewhat valuable | Not very valuable
Constitution law or issues | Valuable | Somewhat valuable | Not very valuable
Litigation I, 2, and 3 | Valuable | Somewhat valuable | Not very valuable
Basic legal principles | Valuable | Somewhat valuable | Not very valuable
Legal research 1 and 2 | Valuable | Somewhat valuable | Not very valuable
Tax Law | Valuable | Somewhat valuable | Not very valuable
Admin Litigation | Valuable | Somewhat valuable | Not very valuable
Corporate Law & Bus Org | Valuable | Somewhat valuable | Not very valuable
Real Estate for Paralegals | Valuable | Somewhat valuable | Not very valuable
Practicum | Valuable | Somewhat valuable | Not very valuable
Computer applications | Valuable | Somewhat valuable | Not very valuable
Interviewing and investigation | Valuable | Somewhat valuable | Not very valuable
Advanced research/writing | Valuable | Somewhat valuable | Not very valuable
Law practice management | Valuable | Somewhat valuable | Not very valuable
Legal ethics/responsibility | Valuable | Somewhat valuable | Not very valuable

6. Are there any course areas you feel need to be added?

7. How would you rate:
   - Curriculum administration: Strong | Adequate | Weak
   - Advising: Strong | Adequate | Weak
   - Teaching effectiveness: Strong | Adequate | Weak
   - Placement services: Strong | Adequate | Weak
   - Library: Strong | Adequate | Weak
   - Support Services: Strong | Adequate | Weak
   - Facilities: Strong | Adequate | Weak

8. What was the most significant benefit of your internship experience?
   - [ ] Increase understanding of the dynamics of a law office
   - [ ] Applying knowledge in a professional, pressure setting
   - [ ] Opportunity to demonstrate skills
   - [ ] Increased confidence
   - [ ] Increased organization
   - [ ] Other
   - [ ] Nothing

9. What would have improved this experience?
   - [ ] Greater variation in duties
   - [ ] Working one-on-one with a lawyer
   - [ ] Having additional paralegals available
   - [ ] Greater choice in duties
   - [ ] Fewer political/social issues in the office
   - [ ] Nothing

10. How would you rate the your preparedness for the internship?
    - [ ] Above average
    - [ ] Average
    - [ ] Below average
    - [ ] Cannot respond

11. Please review the following job functions. Please rate your preparation for each function.
    Interviewing and preparing clients and witnesses for court. | Strong | Adequate | Weak
Maintaining positive client relations. Strong Adequate Weak
Keeping track of appointments, deadlines, attorney scheduling and billing. Strong Adequate Weak
Researching and preparing legal memoranda. Strong Adequate Weak
Completing legal forms and other documents. Strong Adequate Weak
Drafting pleadings, interrogatories, and correspondence. Strong Adequate Weak
Organizing, reviewing, and summarizing legal documents. Strong Adequate Weak
Managing and preparing case files, exhibits, and trial binders. Strong Adequate Weak
Preparing and/or reviewing escrow instructions, deeds, leases, and contracts. Strong Adequate Weak
Drafting articles of incorporation, preparing corporate minutes, and issuing stocks. Strong Adequate Weak
Researching and preparing title searchers. Strong Adequate Weak
Investigating. Strong Adequate Weak
Assisting at trial. Strong Adequate Weak

Other comments regarding your program: